

# Drumlins



## **FOOD & BEVERAGE**

All food items must be supplied by and prepared by Drumlins. We offer a complete selection of beverages to enhance your event. Please note that the state of New York regulates alcoholic beverage sales and services. Drumlins Country club, as a licensee, is responsible for the administration of the regulations. Therefore, it is our policy that no liquor, beer or wine may be brought into or carried out. Beverages or open containers purchased off-premises are not permitted on Drumlins property.

## **DEPOSITS AND PAYMENTS**

An advance deposit, along with a fully executed Reservation Contract, is required to confirm an event. Advance deposits are non-refundable and will be applied against the total charge of the event. If you cancel the event for any reason, you will be held accountable to the cancellation policy as stated on your reservation contract. Except in the case where direct billing has previously been arranged, final payment will be due at the conclusion of the event. For all social events, the estimated final balance is due three business days prior to the event, with any incidental charges due at the conclusion of the event.

## **MENU SELECTION AND PRICING**

Menu selections, room set-up requirements and all other arrangements must be received 30 days prior to the event. The following menus are suggestions for your consideration. However, we would be happy to customize a menu to reflect your specific needs. For plated entrees, we do recommend you choose one or two to offer your guests. When choosing more than one entree, the higher price will prevail for all entrees and a predetermined count for each entree will be required. There is a minimum of 20 required for each entree. Drumlins is happy to accommodate any vegetarian or special dietary requests. Menu prices reflect current market conditions and are subject to change. Prices can be confirmed 60 days prior to the event. Prices are per person and are subject to a 20% service charge and 8% sales tax. Please note that no leftover food may be taken from Drumlins property.

## **GUARANTEES**

Your final guarantee count will be due three business days prior to your event. This will be considered a guarantee minimum and not subject to reduction. You will be charged the guarantee or the number of guests served, whichever is higher. Drumlins will be prepared to serve 5% over the guaranteed number.

## **ROOMS AND SET-UP FEES**

Function rooms are assigned based on the anticipated number of guests. If there is a fluctuation in the number of guests attending, Drumlins reserves the right to reassign a more appropriate size function room. Drumlins also reserves the right to charge a service fee for meeting room set-ups with extensive labor requirements. A room rental fee will be charged where applicable.

## **DELIVERIES**

Drumlins cannot be responsible for packages received more than three business days prior to the event date. All packages must indicate the name and date of the event/meeting and be to the attention of the banquet department.

## **LOST AND FOUND**

The Banquet Sales Department administers lost and found. Drumlins is not responsible for loss or damage of articles/merchandise left at Drumlins prior to, during, or after an event. Security arrangements should be made prior to the start of the event as needed.

## **SECURITY**

If, in the sole judgment of Drumlins, security is required during your event, Drumlins will provide at your expense, uniformed or non-uniformed security personnel. Any and all provisions for security must be arranged through the Managing Director. Drumlins shall have final approval on all security personnel utilized during your event.

## **PHOTOCOPIES**

The Banquet staff will be happy to make photocopies for your group. A charge of \$.15 each will be added to your master invoice.

## **HIGH-SPEED INTERNET SERVICE**

High-speed internet service is available; please ask your Banquet Sales Manager for details.